Field Day Parent Communication Letter Template

🗓️ Field Day Details

- **Date:** _____ **Time:** _____
- **Location:** _____ **Rain Date (if applicable):** _____

🎒 What Students Should Bring

Please make sure your child comes prepared for a day outdoors. - Comfortable athletic clothing - Sneakers (required for safety) - Sunscreen (applied before school) - Water bottle labeled with their name - Hat or sun protection (optional) - Towel (optional for water stations)

👕 What Students Will Wear

Comfortable (athletic) shoes, shorts & their field day tee shirt. If you did not order a field day tee shirt, please have your child wear a tee shirt in their assigned team/grade color. Check with your homeroom teacher if you're unsure of what color tee to wear.

💧 Hydration & Wellness

Field Day activities are active and outdoors. We will have: Water stations available throughout the event - Shaded rest areas - Access to our school nurse for medical needs. Please remind your child to drink plenty of water throughout the day.

🙋 Volunteers Needed!

If you are interested in volunteering, we would love your help. - Setup crew - Station helpers - Hydration stations - Cleanup crew.
You can sign up using our volunteer form: **[Insert link or attach printed sign-up sheet]**

📢 Additional Notes

- Lunch schedule will run as usual / modified as follows: _____
- Certain stations may involve water play; students may get a little wet.
- If your child has allergies or special accommodations, please notify us in advance.

We look forward to a fun, energetic, and memorable Field Day!

Thank you for your support in helping us create a wonderful experience for our students.

Sincerely,
[Coordinator Name]
Field Day Coordinator
[Email Address]
[Phone Number]

